

## INTERMEDIARY PANEL APPLICATION

### Directly Authorised Advisers Only

Thank you for contacting the Loughborough Building Society. As part of our due diligence process can you please provide us with the following information.

Firm Name			
Companies House No. (where applicable)			
Business Address			
	Postcode		
Email			
Admin email for proc fee remittance			
Office Telephone		Mobile:	
Date of application			

Are you directly authorised by the FCA? Yes / No	FCA Number:
Mortgage Club Payment Route?	
Please note we currently only accept business via TMA, Simply Biz, Legal & General, PMS , Advise Wise or Paradigm Mortgage Clubs	

Do you have PI Insurance? Yes/No	Policy Number:
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<b>Please complete the following:</b>	
How many advisers are there in your office?	
On average as an individual how many mortgages do you write on a monthly basis?	
Have you been removed from another lenders panel in the last 5 Years?	

<b>Notes – please provide any additional information you consider relevant:</b>

**Procurement Fees will be paid to your Mortgage Club**

Note we currently only accept business via TMA, Simply Biz Legal and General, PMS , Paradigm and Advise Wise Mortgage Clubs

**Declaration – to be signed by the Principal of the Firm**

I confirm that I/the firm holds current authorisation from the Financial Conduct Authority (FCA) for advising on and arranging mortgages ☐

Signed: \_\_\_\_\_

Print name: \_\_\_\_\_

Position held: \_\_\_\_\_

Date: \_\_\_\_\_

It's your responsibility to advise Loughborough Building Society immediately if any of your permissions are withdrawn, you are under investigation for breach of the Financial Services and Markets Act 2000 or under investigations by any other regulatory body.

Thank you for completing the registration, after consideration Loughborough Building Society will contact you to confirm whether you are eligible to submit business to the Society. We'll then issue you with a copy of our Terms of Business for Intermediaries. If there is anything that you're unable to comply with, please contact us as soon as possible.

Once complete, please **send your application together with a copy of your Professional Indemnity Insurance** to [brokers@theloughborough.co.uk](mailto:brokers@theloughborough.co.uk) or by post to: Intermediary Registration, Loughborough Building Society, 56 Woodgate, Loughborough, LE11 2TZ

It is our mutual responsibility to ensure good customer outcomes, as part of that responsibility Loughborough Building Society encourages the intermediaries we work with and with the customers consent, to inform us of any additional support needs a customer has either during the application process or on completion of the mortgage. You can share this information with us by completing our "Customer Support Needs" form, available on our intermediary webpage.

If you have any questions or concerns please don't hesitate to contact our **Intermediary Support, on 01509 631953**